



Nandlal Bose Subharti College of Fine Arts & Fashion Design

Website: finearts.subharti.org, e-mail: finearts@subharti.org, Ph.: 0121-2439043 / 52 (Extn: 2808, 2809), Telefax: 0121-3058030, 2439067
A constituent college of

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



Office of the Head, Deptt. of Fashion Design

Ref. No.- DOD/NBSCFF/2025/ 360

Dated: 11-01-2025

NOTICE

Board of Studies- Department of Fashion, Textile & Interior Design

This is for the information of all the Faculty members of the Department of Interior, Fashion and Textile Design that there will be a meeting of Board of Studies on 14-1-2025 at 10.00 a.m. in the HOD office of Fashion & Textile Design, Swami Vivekanand Subharti University, Meerut.

Agenda for Proposed Board of Studies (BOS) Meeting

Agenda item no. 1: To confirm the minutes of the Board of Studies meeting held on 12-08-2024. (Annexure I)

Agenda item no. 2: To report action taken on the minutes of Board of Studies held on 12-8-2024 (Annexure II)

Agenda Item No. 3: To allot the mentors for the mentees of session 2024-25 (Even Semester)

Agenda item no. 4: To conduct workshop on Camera Facing and Stage Poses.

Agenda item no. 5: To organize Annual Fashion Show, Design Castle 2025.

Agenda item no. 6: Approve the panel of examiners for the even semester of session 2024-25.

Agenda item no. 7: To conduct hands-on workshop on Sewing Machines

Agenda item no. 8: To conduct value added course on Lifestyle and Accessory Design in the session 2024-25

Agenda item no. 9: Mentor-mentees strategies for slow learners and fast learners.

Agenda item no. 10: Course outcome and programme outcomes should be analyzed.

Agenda item no. 11: Implementation of *Rashtra Bodh* and *Indian Knowledge Systems (IKS)* courses for first-year students of Fashion Design, Textile Design, and Interior Design, in accordance with the academic framework and university guidelines.

Agenda item no. 12: Correction of the course classification for the vocational subject *Photography and Videography (Voc-A-PV)* offered in the 4th semester of B.Des. and B.Sc. (Textile Design), as it is currently listed as a theory subject instead of a practical one, which needs to be rectified


Dr. Neha Singh

Chairperson



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Copy for the information and necessary action to:

Dr. Arpana Kamboj
Ms. Anisha Anand
Ms. Shradha Yadav
Dr. Rashika Kashyap
Ms. Shailja Sindhay
Ms. Monika Verma
Ms. Devsuni
Ms. Abhilasha Garg
Ms. Shabnum Shabir
Dr. Pooja
Ms. Shabana

(Member)
(Subject Expert)
(Alumni Member)



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Office of the Head, Deptt. of Fashion Design

Ref. No.- DOD/NBSCFF/2025/ 361

Dated : 15-01-2025

Minutes of Meeting of Board of Studies held on 14/01/2025

Department of Fashion, Textile & Interior Design

A meeting of Board of Studies (BOS) was held in the department Fashion, Textile Design and Interior Design at Nandlal Bose Subharti College of Fine Arts and Fashion Design, Swami Vivekanand Subharti University Meerut, on January 14, 2025 at 10.00 am onwards. Each item was thoroughly discussed, rectified and decisions were taken for the academic session 2024-2025 (Even Semester).

Following members attended the meeting:

Dr. Arpana Kamboj		(Member)
Ms. Anisha Anand		(Member)
Ms. Shradha Yadav		(Member)
Dr. Rashika Kashyap		(Member)
Ms. Shailja Sindhay		(Member)
Ms. Monika Verma		(Member)
Ms. Devsuni		(Member)
Ms. Abhilasha Garg		(Member)
Ms. Shabnum Shabir		(Member)
Dr. Pooja		(Subject Expert)
Ms. Shabana		(Alumni Member)

At the onset, the Chairperson BOS welcomed all the members and thanked outside experts for sparing their time. The items were taken up as per agenda.

Item No. 1: To confirm the minutes Board of Studies meeting held on 12/8/2024

Resolution: The members confirmed the minutes.

Item No.2: To report the action taken on the minutes of Board of Studies held on 12/8/2024.

Resolution: It was approved to make the necessary corrections in the course content. The members noted the action taken

Item No. 3: To allot the mentors for the mentees of session 2024-25 (Even Semester)

Resolution: Approved and confirmed

Item No. 4: To conduct workshop on Camera Facing and Stage Poses.

Resolution: Accepted and confirmed

Item No. 5: To organize Annual Fashion Show Design Castle 2025.



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Resolution: Recommended & approved

Item No. 6: Approve the panel of examiners for the Even semester of session 2024-2025

Resolution: Approved and recommended to COE.

Item No. 7: To conduct workshop on hands-on workshop on Sewing Machines

Resolution: Recommended & approved

Item No. 8: To conduct value added course on Lifestyle and Accessory Design in the session 2024-25

Resolution: Recommended & approved

Item No. 9: Mentor-mentees strategies for slow learners and fast learners.

Resolution: Approved to be executed.

Item No. 10: Course outcome and Programme outcomes should be analyzed.

Resolution: Discussed and Confirmed

Item no. 11: Implementation of *Rashtra Bodh* and *Indian Knowledge Systems (IKS)* courses for first-year students of Fashion Design, Textile Design, and Interior Design, in accordance with the academic framework and university guidelines.

Resolution: Recommended & approved, as it will integrate cultural consciousness, indigenous knowledge, and ethical values into the curriculum, fostering a deeper understanding of India's rich heritage and its relevance in contemporary design education."

Item No. 12: Correction of the course classification for the vocational subject *Photography and Videography (Voc-4-PV)* offered in the 4th semester of B.Des. and B.Sc. (Textile Design), as it is currently listed as a theory subject instead of a practical one, which needs to be rectified

Resolution: Discussed and rectified

Dr. Neha Singh

Chairperson

Head, Deptt. of Fashion, Textile & Interior Design



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Ref: No. DFD/NBSCFF/2025/259

Date: - 11.01.2025

Action Taken Report (ATR) of BOS Meeting held on 12.08.2024

The meeting of board of studies was held on 12.08.2024 at 10:00 am in the department of Fashion, Textile & Interior Design

The detail of the action taken on the agendas of meeting is as follows:

Agenda Item No.	Agenda	Resolution	Assigned Task and timeline	Task Completed on	Remark
1.	To confirm the minutes of the Board of Studies meeting held on 12.08.2024	Unanimously agreed by BOS & AC meeting	The minutes of meeting was sent for the consent of the BOS members and experts	Completed in the month of December 2024	Agreed
2.	To report action taken on the minutes of Board of Studies held on 12.08.2024	Unanimously agreed by BOS & AC meeting	Action taken report of the previous BOS meeting was enclosed with the agenda for consent and approval.	Completed in the month of December 2024	Agreed
3.	To allot the mentors for the mentees of session 2024-25	Mentors were allotted and approved	BOS Member discussed and finalized mentors in the meeting	Completed on 12.08.2024	No Rectifications
4.	To review and update the B. Design syllabus in alignment with the revised guidelines of NEP 2020	Unanimously agreed by BOS & AC meeting	Faculty members worked on syllabus as per their specialization, two week's time was given	Introduced from the month of September 2024	Approved
5.	To review and update the B.Sc. Textile Design syllabus in alignment with the revised guidelines of NEP 2020	Unanimously agreed by BOS & AC meeting	Faculty members worked on syllabus as per their specialization, two week's time was given	Introduced from the month of September 2024	Approved
6.	To review and update the B.Sc. Interior Design syllabus in alignment with the revised guidelines of NEP 2020	Unanimously agreed by BOS & AC meeting	Faculty members worked on syllabus as per their specialization, two week's time was given approved	Introduced from the month of September 2024	Approved
7.	Discussion and	Khadi Utsav	Duties were assigned to	Completed in	No



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	Approval for Organizing "Khadi Utsav" on the occasion of Khadi Day, featuring a Fashion Show and Exhibition to Showcase Khadi and Handloom Products.	was successfully conducted and renowned guests were invited from Textile Industry	department faculty members, one week's time was given	the month of October 2024	Rectifications
8.	To conduct activities for students, Industrial visits, market survey and guest lectures	guest lectures and visits were successfully completed	Duties were assigned to department faculty members	Completed in the month of November 2024	No Rectifications
9.	To organize guest lecture on Intellectual Property Rights from the research expert	Workshop was successfully conducted by research Industry Expert	Duties were assigned to department faculty members, one week's time was given	Completed in the month of September 2024	No Rectifications
10	Discussion on seat increment by 5 seats from previous for B.Des.(Fashion Design), B.Sc.(Interior Design), and M.Des. programs from session 2024-25	Unanimously agreed by BOS & AC meeting	recommended it further approval as per department demands	Completed in the month of September 2024	Approved
11.	To examine Annual Stakeholder feedback analysis in all programmes	The proposed changes incorporated and amended	The members of BOS did analysis and prepared report	Completed in the month of November 2024	Approved
12.	Approve the panel of examiners for the Odd semester of session 2024-2025	External Examiners for evaluation of theory and practical papers were selected and approved	Question papers have to be prepared by faculty members	Completed in the month of November 2024	Approved
13.	Mentor-mentees strategies for slow learners and fast	Suggestions by Alumni, industry expert	Additional Lectures has to be arranged for slow learners by subject	Completed in the month of November	Approved



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	learners	were incorporated	faculty	2024	
14.	Analysis of CO-POs mapping	Report discussed by Alumni, industry expert, amendments were done	Faculty members have actively participated in findings of feedback analysis form	Completed in the month of November 2024	Approved

Dr. Neha Singh

Chairperson

Head, Deptt. of Fashion, Textile & Interior Design